

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เวลด์ แอนด์ ทูล จำกัด

Twin tech weld & tool Company Limited's Personal Data Protection Notice

(For customers, partners, and third parties)

The Company has established this Personal Data Protection Policy to demonstrate the control, supervision, management, and security structures that are appropriate for the collection, use, or disclosure of Personal Data contained in the Personal Data Protection Policy of the Company in compliance with the Personal Data Protection Act B.E. 2562 (2019), hereinafter referred to as "Personal Data Protection Law", the Company therefore announces the Personal Data Protection Policy as follows:

1. Definition

"**Personal Data**" means any information relating to an individual, which enables the identification of such individual, whether directly or indirectly, but not including the information of the deceased persons in particular.

"**Data Subject**" means natural persons who are data subjects.

"**Personal Data Controller**" means Twin tech weld & tool Company Limited, hereinafter referred to as "**the Company**".

"**Personal Data Processor**" means an individual or a legal entity who processes the collection, use, or disclosure of your Personal Data in accordance with the Company's instructions.

2. Source of your Personal Data and Personal Data collected by the Company

The Company will collect Personal Data from you or from other sources, including Recruitment Agencies, your employers, your hirers, your family, your relatives, your friends, your acquaintances, government agencies or state enterprises, etc.

TWIN TECH WELD & TOOL CO., LTD.

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3. Collected Personal Data we collect, use, or disclose

Remark: *Please be noted that in case you do not provide the above-mentioned Personal Data to the Company, it may result in the Company being unable to comply with any request or contract you have entered with the Company.*

4. Purposes of collection, use or disclosure of Personal Data

The Company will collect, use, and disclose your Personal Data to consider granting scholarships to you or for taking an internship/work for the benefit of using the product and/or service as well as to comply with any laws that the Company or you must comply with and for any other purposes as specified in this policy.

4.1 Performing contractual obligations

To enable you to offer products and/or services of the Company according to your wished to which you are a party to the Company or for use in the processing of your request before using the Company's products and/or services or for the Company to pay compensation to you.

4.2 Compliance with laws

In order to perform duties as required by laws and the duties of the Company on behalf of the employer or in any other capacity, including:

4.2.1 Civil and Commercial Law, Insurance Law, Labor Protection Law, Social Security Law, Compensation Law, Labor Relations Law, Provident Fund Law, Tax Law, Bankruptcy Law, Anti-Money Laundering Law and Computer Law, etc.;

4.2.2 Other necessary laws, including notices and regulations issued under above-mentioned laws.

4.3 Legitimate interests

For the legitimate interests of the Company, other persons, juristic persons without exceeding the extent you can reasonably expect, or for other purposes as permitted by law, for example:

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เวลด์ แอนด์ ทูล จำกัด

4.3.1 For the necessity of the Company's normal business is importing, exporting, retailing spare parts and machinery equipment;

4.3.2 Sound recording, still image recording, movie recording, CCTV;

4.3.3 Opinion surveys, participation in internal activities, results announcement, parcel delivery, analysis, research, statistics;

4.3.4 Risk management, supervision, complaint handling, internal management and financial business group, prevention and countermeasures to reduce the potential risk of fraud;

4.3.5 Cyber Threats, misconduct, data examination, use of electronic devices to increase work efficiency or check operational behavior and court prosecution;

4.3.6 Anonymization of Non-Personally Identifiable Information;

4.3.7 Information on applicants who are not considered and applicants' references.

4.4 Consent

In some cases, the Company may require your consent for the collection, use, or disclosure of your Personal Data in order to provide you with the best benefit and/or to enable the Company to provide services that meet your needs as these following:

4.4.1 It is necessary to collect and use sensitive Personal Data, such as using facial recognition information or a photo of your ID card which such card will contain your sensitive Personal Data such as religion and/or blood type to proof and verify your identity before making transactions etc.;

4.4.2 To collect and use Personal Data and any information to research and analyze for the best interest in developing products and services that truly meet your needs and/or contact you to offer products, services, and benefits that are specifically tailored to you;

4.4.3 To contact for product consultations and offer information about products or services of the Company that may your interesting thing;

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เว็ลด์ แอนด์ ทูล จำกัด

4.4.4 To transmit or transfer your Personal Data to foreign countries where standards for Personal Data protection are insufficient;

4.4.5 If you are a minor, incompetent, quasi-incompetent person who requires the consent of your parents, guardian, curator, or custodian (As the case may be)

4.4.6 Other actions that the law requires the Company to obtain your consent.

4.4.7 Other actions for which the Company requires your consent, such as bringing your Personal Data to the auditor, etc.

4.5 Other legal bases

The Company may collect, use, or disclose your Personal Data under other legal bases as follows:

4.5.1 To produce historical documents or archives for the public benefit or related to research studies or statistics;

4.5.2 To prevent or suppress a danger to a person's life, body or health;

4.5.3 It is necessary for the performance of duties in carrying out tasks for the public interest or for exercising the powers of competent officials.

If the Personal Data we collect from you is necessary for our compliance with the law or for entering into a contract with you, the Company may not be able to provide the service or continue to provide some or all of the Company's products or services to you if you do not provide those Personal Data to the Company when requested by the Company.

5. Categories of persons or entities to whom the Personal Data may be disclosed

The Company may disclose your Personal Data to the following persons:

5.1 Human Resources Department, Administrative and IT Department, Accounting Department, Sales Department, Sales Support Department, Secretarial Department, and Shipping Department;

5.2 The Company's customers who are the purchasers of the Company's products;

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เวลด์ แอนด์ ทูล จำกัด

5.3 The Company's partners who are product sellers, lessors or service providers which are related to the business of the Company;

5.4 Professional practitioners who are physicians, auditors, legal advisors, lawyers, etc.;

5.5 Other government agencies or regulatory agencies as required by law, such as the Revenue Department, Social Security Fund, courts, Royal Thai Police, Student Loan Fund Office, Legal Execution Department, Investor Club Association and the Board of Investment, Food and Drug Administration, etc.;

5.6 Relevant third parties, such as credit lenders banks, insurance or life insurance companies, debt collection companies, etc.

6. Transfer of Personal Data to foreign countries

6.1 The Company has transferred your Personal Data to the parent company by the Company will set Personal Data protection policy for the transfer of Personal Data with each other. The mentioned Personal Data protection policy will continue to be reviewed and certified by the Office of the Personal Data Protection Commission. However, while the Personal Data protection policy has not been completed, if the Company requests to transfer your Personal Data, the Company will continue to ask for your consent.

6.2 The Company transfers your Personal Data to the cloud which is a foreign juristic person. The Company will establish sufficient standards for Personal Data protection in accordance with the rules for Personal Data protection as prescribed by the Personal Data Protection Committee. If the Company considers that such Personal Data protection measures are insufficient, the Company will firstly ask for your consent.

7. Personal Data retention period

The Company will collect Personal Data for the purpose and necessity. When the Personal Data is no longer required to be collected for its intended purpose or is no longer necessary, the Company will arrange to delete, destroy, or make the Personal Data to be non-identifiable as soon as possible in accordance with the security measures of the

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เวลด์ แอนด์ ทูล จำกัด

Company. However, The Company will continue to collect the mentioned Personal Data for a period not exceeding 7 years from the date of termination of the collection of Personal Data.

In addition, in case there is any necessity resulting in the Company having to continue collecting, using, or disclosing Personal Data from the foregoing, the Company reserves the right to extend the period as necessary and the Company will inform you in advance.

8. Your rights as a Data Subject

Under the Personal Data collection period set forth in Article 7, you have the right to do by these following:

- 8.1 The right to withdraw your consent to the collection, use, or disclosure of Personal Data only if the Company has asked for your consent;
- 8.2 The right to request to see Personal Data and to request a copy of Personal Data or disclose the acquisition of the mentioned Personal Data without the consent;
- 8.3 The right to obtain Personal Data, request to send or transfer Personal Data to another company, or request to obtain Personal Data sent or transferred by the Company;
- 8.4 The right to object to the collection, use, or disclosure of Personal Data that the Company has collected without your consent as required by law;
- 8.5 The right to request the Company to delete, destroy, or render Personal Data as non-identifiable to you. This is for only in case the Personal Data is no longer necessary, you withdraw your consent, or you request to exercise your right to object under Article 8.4;
- 8.6 The right to request a suspension of the use of Personal Data for the cases of the Personal Data is in the verification to keep it current, complete, and not misleading or necessitating its retention, or is in the process of proving as required by law;
- 8.7 The right to request Personal Data to be corrected, current, complete, and not misleading.

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เวลด์ แอนด์ ทูล จำกัด

However, the details of the exercise of your rights in each category will be provided in the request form that the Company has prepared. In the event that you wish to exercise the right in clause 8.1 – 8.7, you may contact us to obtain the form using the contact information set out in clause 11.

You are not required to pay any costs to perform the above rights. The Company will consider and notify the result of consideration according to your request within 30 days from the date the Company receives that request.

9. Security measures for Personal Data

The Company has established measures to maintain the security of Personal Data. This includes administrative safeguards, technical safeguards, and physical safeguards against access or use.

Personal Data as of the effective date of this policy, the Company stores Personal Data in document format in filing cabinets and locks. For Personal Data in electronic form, the Company has limited the right to access Personal Data by assigning a password to only persons designated by the Company to have the right to access such Personal Data. The Company will continue to formulate specific rules and conditions of security measures for Personal Data.

10. Change of Privacy Policy

The Company will regularly review the Personal Data Protection Policy in order to comply with applicable practices, laws, and regulations. However, if there is a change in the privacy policy, the Company will inform you with an internal notification via the Company's email as soon as possible.

TWIN TECH WELD & TOOL CO., LTD.

บริษัท ทวินเทค เวลด์ แอนด์ ทูล จำกัด

11. Contact information

Twin tech weld & tool Co.,Ltd.

52/34 Mooban Sahachoke, Yooyen Ramintra K.m.

5 Rd., Tarang, Bangken, Bangkok 10230

Tel : 0-2944-5654, 0-2944-5876

Email : twintech@twintech.in.th

In this regard, this Privacy Policy is effective from June 1, 2022 onwards.

Announced on the May 31, 2022

On behalf of Twin tech weld & tool Co., Ltd.

Ms.Kuntalee Srinual

President